



**PARKS AND RECREATION BOARD REGULAR MEETING
GEORGE A. PUREFOY MUNICIPAL CENTER
4th FLOOR, VIVIAN STARK McCALLUM ROOM
6101 FRISCO SQUARE BLVD.
FRISCO, TEXAS 75034**

6:30 PM

THURSDAY, NOVEMBER 12, 2009

MINUTES

Please note that the following Minutes are “Draft” until approved at the next Frisco Parks & Recreation Board Meeting.

REGULAR SESSION

1. Call to Order/Roll Call

John Classe called the meeting to order at 6:30 p.m. and announced a quorum was present.

Board Members Present: John Classe, Bruce Quinnell, Brad Mick, Robert Medigovich, Sean Merrell and Mike Gfeller

Board Members Absent: Gerald Perrin

City Staff Members Present: Director of Parks & Recreation Rick Wieland, Manager of Parks Services, Bob Johnson, Recreation Services Manager, Marcy Jones, Recreation Facilities Manager Steve Walsh, Planning & Business Development Manager Dudley Raymond, Parks Project Manager John Doshier and Sr. Administrative Assistant Deanna Quigley

2. Citizen Appearance

No one was present.

CONSENT AGENDA

3. Consider and act upon approval of the Minutes from the October 7th, 2009 Regular Parks and Recreation Board Meeting.

Mike Gfeller moved to approve the Minutes from the October 7th, 2009 Regular Parks and Recreation Board Meeting, reflecting a correction to the day of the week being Wednesday, instead of Thursday. Bruce Quinnell seconded the Motion. Motion carried. Vote: 5-0.

The Board moved to Item 14.

Recreation Facilities Manager, Steve Walsh and Recreation Services Manager Marcy Jones provided an update on the status of the Frisco Athletic Center (FAC). They expressed their appreciation to their staff for their dedication, hard work ethic and outstanding customer service in celebration of the 2nd anniversary of the FAC. Mr. Walsh also congratulated Marketing Coordinator Jami Jensen for her 2nd website award, the most recent being a national award from Learning Resource Network (LERN).

The following FAC staff were present and recognized:

Jami Jensen	Marketing Coordinator
John Chalfant	Superintendent
Nancy Becker	Assistant Supervisor – Member Services
CJ Higginbotham	Assistant Supervisor – Fitness & Maintenance
Becky Conser	Assistant Supervisor – Front Desk
Sandra Souter	Assistant Supervisor – Fun Club & The Zone
Brandon Freer	Assistant Supervisor – Aquatics
Jen Prieskorn	Assistant Supervisor – Aquatics
Paulette Powell	Administrative Assistant
Yolanda Kvall	Recreation Leader
Krysta McFarland	Aquatic Coordinator
Michelle Zelrick	Fitness Coordinator
Cara Harting	Special Events Supervisor

REGULAR AGENDA

4. Presentation by Lee Myrben, Chairman of the Frisco Veteran's Advisory Committee on efforts to provide improvements to the Frisco Commons Veteran's Memorial area.

Chairman of the Frisco Veteran's Advisory Committee Lee Myrben provided the Board a list of possible improvements to Frisco Commons Veteran's Memorial

area. Some suggestions for improvements that were discussed included:

- Solar Lighting on flags, 24 hours a day
- 6 stanchions for each branch of service
- A Veteran's Walk around the back of the Memorial
- Brick sponsorships
- A series of all Campaigns, past, present and room for the future for continued recognition of the battles Veteran's have fought. This will provide an educational opportunity for all who visit.

Staff will work with the group to review the suggestions and report back to the Board at a later date.

Discussion only. No formal action was taken.

5. Presentation by John Lettelleir, Director of Development Services and subsequent discussion with the Board regarding development within the City.

Director of Development Services John Lettelleir updated the Board on the growth of the City. Mr. Lettelleir helped address any questions that the Board had in regard to his report.

6. Consider and act upon the approval of a Preliminary Plat for Cobb Farm, Phase II, consisting of 78 Single Family 3 lots on 32.6± acres, located on the east side of Legacy Drive, 1,050 feet north of Crane Avenue.

Planning & Business Development Manager, Dudley Raymond, presented the Preliminary Plat to the Board and helped address any questions that the Board had.

Following discussion, Robert Medigovich moved to approve the Final Plat for Cobb Farm, Phase II, contingent on the following requirements:

- Developer to pay park fees in the amount of \$121,758.00.
- Developer to coordinate with the City for the construction of an off-street trail along Legacy Drive.

Bruce Quinnell seconded the Motion. Motion carried. Vote: 5-0.

7. Consider and act upon the election of the Parks & Recreation Board Chair.

John Classe opened the floor for nominations for Board Chair.

Robert Medigovich nominated John Classe.

Bruce Quinnell moved to close nominations. Mike Gfeller seconded the motion. Motion carried. Vote: 5-0.

John Classe was appointed Chair by acclamation.

8. Consider and act upon the election of the Parks & Recreation Board Vice Chair.

John Classe opened the floor for nominations for Vice Chair.

Robert Medigovich nominated Brad Mick.

Bruce Quinnell moved to close nominations. Mike Gfeller seconded the motion. Motion carried. Vote: 5-0.

Brad Mick was appointed Vice Chair by acclamation.

9. Consider and act upon the election of the Parks & Recreation Board Secretary.

John Classe opened the floor for nominations for Board Secretary.

Brad Mick nominated Robert Medigovich.

Bruce Quinnell moved to close nominations. Sean Merrill seconded the motion. Motion carried. Vote: 5-0.

Robert Medigovich was appointed Board Secretary by acclamation.

10. Consider and act upon the approval of a Master Plan concept for the Youth Center Park and subsequent recommendation to the City Council for their consideration.

Parks Project Manager, John Doshier gave an overview on Youth Center Park. Swimming pool and Community Center was demolished. Staff has been working with Jacobs to create a Master Plan for Youth Center Park. Parking was the biggest concern.

Gaylon Lange, Henry Hartshorn and Elizabeth McIlrath of Jacobs Consulting, provided a slide show of the existing property and areas for possible planning.

Brad Mick moved to approve the Master Plan for the Youth Center Park and recommendation of the plan to City Council for their consideration. Sean Merrill seconded the Motion. Motion carried. Vote: 5-0.

11. Update on the Grand Park project as a result of the Subcommittee Meeting on November 5, 2009.

Subcommittee Members Robert Medigovich and Brad Mick provided an overview of the meeting. They stated that the overall consensus was that the

committee wanted the park to have elements that would be a first time experience for visitors, to keep with the theme of the name of the park. The next committee meeting will be December 14, 2009.

12. Consider and act upon possible revisions to the Park Development Plan as a result of discussion between Staff and the Board.

Following discussion and staff's recommendation, the Board took no formal action.

REPORTS

13. Recreation Services Division
 - A. Monthly Report on the Registration, Participation and Revenue of the Senior Center Special Events and Programs
 - B. Monthly Report on the Registration, Participation and Revenue of the Athletic and Fitness Programs
 - C. Monthly Report on the Registration, Participation and Revenue of the Aquatics Programs
 - D. Monthly Report on the Registration, Participation and Revenue of the Recreation Programs
 - E. Monthly Report on Special Events within the Parks and Recreation Department

Recreation Services Manager Marcy Jones was provided an update to the Board regarding the various recreation programming and special events currently taking place. Ms. Jones helped address any questions that the Board had in regard to her report.

14. Facilities Management Division
 - A. Monthly Report on the Attendance, Membership Overview, Revenues and Expenditures of the Frisco Athletic Center
 - B. Monthly Report on the Usage, Transportation and Revenue of the Senior Center

Recreation Facilities Manager Steve Walsh provided an update on the current status of the Frisco Athletic Center and The Senior Center at Frisco Square. Mr. Walsh helped address any questions that the Board had in regard to his report.

15. Planning and Capital Projects Division
 - A. Monthly Report on the Construction and Status of Capital Projects within the Parks and Recreation Department

Planning & Business Development Manager Dudley Raymond provided an update on the various park development projects taking place. Mr.

Raymond helped address any questions that the Board had in regard to his report.

16. Park Services Division

A. Monthly Report regarding the Park Maintenance Activity within the Parks and Recreation Department

Parks Services Manager Bobby Johnson provided an update on the current maintenance activities within the Parks Division. Mr. Johnson helped address any questions that the Board had in regard to his report. He also stated that catfish were stocked in the ponds of Bacchus Community Park and Beaver's Bend, free of charge, compliments of the Texas Department of Parks & Wildlife.

REGULAR AGENDA

17. Discussion regarding any miscellaneous business or items to be placed on future Agendas.

- Staff will provide an update on the skate park.

ADJOURN

Mike Gfeller moved to adjourn the meeting at 9:15 p.m. Sean Merrell seconded the Motion. Motion carried. Vote: 5-0.